



BENTHAM TOWN COUNCIL

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23/07/26

All Town Council Meetings are open to the Public and Press

Buildings Committee Meeting

6th August 2026 at 6:30pm in the Wenningdale Room, Bentham Town Hall

The business to be transacted at this meeting is set out in the agenda below.

- B1 To elect a Chair for the year 2026/27.**
- B2 Apologies** from members unable to attend: -
 - B2.1 To Note Apologies for absence given in advance of the meeting.
 - B2.2 To consider acceptance of reasons for absence – if consideration of reason requested.
- B3 Declaration of Interest: -**
 - B3.1 To Note Declarations of Interest not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests.
 - B3.2 To Approve Dispensation Requests – if dispensation request received.
- B4 To receive Comment & Concerns:**

Public participation – to hear matters raised by members of the public or Cllrs with an interest (that are allowed to speak) either on agenda items or for future consultation. (NB: for non-agenda items Members of the Council are not permitted to respond, except to ask questions for the purposes of clarification; The period of time designated for public participation at a meeting shall not exceed 20 minutes unless directed by the chairman of the meeting. A member of the public shall not speak for more than 3 minutes).
- B5 To approve the minutes of the Building Committee meeting on 22nd January 2026.**
- B6 To review the updated list from the annual walk around and consider any further actions.**
- B7 To complete the annual walk around of the Town Hall.**
- B8 To review the Town Hall decorating schedule consider any necessary repainting works and quotes.**
- B9 To consider any necessary remedial works after completion of dampproofing works at the Town Hall rear doors.**
- B10 To consider the electrician quote for works in the Town Hall.**
- B11 To consider the emergency lighting quote for replacement of fittings.**
- B12 To consider the Fire door quotes and decide a way forward.**

- B13 To note changes to the lift telephone and consider a way forward.
- B14 To consider quotes for the entrance shutters if received and consider a way forward.
- B15 To consider price changes for the automatic door service contract and decide a way forward.
- B16 To consider replacing the Ballroom water boiler.
- B17 To consider quotes for new handrails at the rear of the Town Hall (if received).
- B18 To consider the quote to sand the Lower Hall floor and decide a way forward.
- B19 To consider installing warning signs to discourage the obstruction of fire extinguishers within the Town Hall.
- B20 To consider any necessary changes to the Ballroom chairs after completion of the Ballroom flooring.
- B21 Items for next meeting **and minor items for information** only.
- B22 Date of **next meeting**:

E Langan

Emma Langan
Deputy Town Clerk
23/07/26