



## BENTHAM TOWN COUNCIL

Bentham Town Hall, Station Road,  
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Monday 31<sup>st</sup> August 2026

**All Town Council Meetings are open to the Public and Press**

**Monday 7<sup>th</sup> September 2026 at 7:30pm, Lower Hall, Bentham Town Hall.**

Background papers are available for viewing by appointment before the meeting. A limited number of documents are also available in the Associated Documents section of the website. All papers are circulated to Councillors in the days leading up to the meeting.

*C Burrow*

**C Burrow**

**Bentham Town Clerk and RFO**

### AGENDA

**83 Apologies from members unable to attend: -**

- 83.1 To note apologies for absence given in advance of the meeting.
- 83.2 To consider acceptance of reasons for absence – if consideration of reason requested.

**84 Declaration of Interest: -**

- 84.1 To note declarations of interest not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests.
- 84.2 To approve dispensation requests – if dispensation request received.

**85 To consider applications for the office of councillor and to fill vacant seats by co-option, if any.**

**86 To receive Comment & Concerns:**

Public participation – to hear matters raised by members of the public or Cllrs with an interest (that are allowed to speak) either on agenda items or for future consultation. (NB: for non-agenda items members of the Council are not permitted to respond, except to ask questions for the purposes of clarification; the period of time designated for public participation at a meeting shall not exceed 20 minutes unless directed by the chairman of the meeting. A member of the public shall not speak for more than 3 minutes).

**87 To Confirm the Minutes of the meeting on Monday 3<sup>rd</sup> August 2026 as a true and accurate record.**

**88 To Confirm the Minutes of the extraordinary meeting on Wednesday 12<sup>th</sup> August 2026 as a true and accurate record.**

**89 To receive the Police Report & allow members to ask questions for information - If any.**

**90 To receive a Report from NYC Councillor (for information only) - If any**

**91 Financial Matters:**

- 91.1 To receive and note current bank balances; Unity current account as **£35,618.49**, the Public Sector deposit account balance as **£85,000.00** and the Virgin current account as **£31,257.07** with Bank Reconciliation dated 28.08.26
- 91.2 To consider the Annual Governance and Accountability Return amendments.
- 91.3 To consider the External Audit for 2025-2026 (if received)
- 91.4 To consider an Interim Audit and the Internal Audit for 2026-2027.

- 91.5 To consider the bank mandates for Unity Trust, Virgin and Public Sector Deposit Account.
- 91.6 To consider a standing order for staff salaries to be adjusted each month by the Clerk.
- 91.7 To note the pre-authorised salaries and pre-agreed contractual payments.
- 91.8 To approve the payments

**92 To consider and comment upon New Planning Applications:**

- 92.1 26/04645/PIP Permission in Principle for residential housing of between 1-9 dwellings  
The Sidings Low Bentham Lancaster LA2 7BH

**93 Council matters:**

- 93.1 To receive the Clerk's report.
- 93.2 To note that North Yorkshire Council's Proper Officer has confirmed that insufficient elector requests were received for an election following Councillor Burton's resignation. To consider the co-option process and advertising the vacancy.
- 93.3 To consider committee operations and functions; committee members and committee structures.
- 93.4 To consider the National Joint Council updated pay scales.
- 93.5 Outstanding Register of Interests and Sexual Harassment Legislation Training.
- 93.6 To consider the PFAS and Environmental Concerns Community Liaison Group.

**94 To receive information on the following ongoing issues and decide further action where necessary:**

- 94.1 To consider quotations for the Wenningdale Room works and the allocation of funds from the Town Hall maintenance reserve.
- 94.2 To consider the AboutBentham website.
- 94.3 To consider the hosting of the gov.uk website and the emails.
- 94.4 Roadworks in and around Bentham.

**95 Correspondence received:** To receive information on the following new correspondences and decide further action, if any;

- 95.1 Cleaner Bentham update.
- 95.2 Angus Fire update.
- 95.3 Julian Smith MP regarding Angus Fire.
- 95.4 Request regarding the film The People's Emergency Briefing.
- 95.5 The York and North Yorkshire Combined Authority, The Mayor's Local Transport Plan for York and North Yorkshire.
- 95.6 Member of Public correspondence regarding the Sidings, Low Bentham.

**96 To receive an update on the Bentham Boost and decide further action where necessary**

**97 Items for next meeting and minor items for information only.**

**98 Dates of next meeting:**

**Full Council: Monday 5<sup>th</sup> October 2026 7:30pm**  
**Open Spaces Committee: TBC**  
**Buildings Committee: Tuesday 13<sup>th</sup> October 2026 6:00pm**  
**Finance and Staffing: Monday 19<sup>th</sup> October 2026 7:30pm**

*C Burrow*

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**Bentham Town Clerk and RFO**