



## BENTHAM TOWN COUNCIL

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### **All Town Council Meetings are open to the Public and Press**

**Monday 17<sup>th</sup> November 2025, awaiting previous meeting to finish approximately 7:00pm, Lower Hall, Bentham Town Hall**

### **To All Members of Bentham Town Council**

**Papers will be circulated to councillors prior to the meeting; the public are invited to view all papers by appointment only.**

Dear Councillor,

You are hereby summoned to attend an ordinary meeting of Bentham Town Council Finance Committee on Monday 17<sup>th</sup> November 2025 awaiting previous meeting finish approximately 7.00 pm in the Lower Hall at Bentham Town Hall. The business to be transacted at this meeting is set out in the agenda below.

*C Burrow*

**C Burrow**

**Town Clerk and RFO**

**Wednesday 12<sup>th</sup> November 2025**

## **AGENDA**

Please note papers will be numbered as the agenda reference.

**F.16 Apologies:** To Note Apologies for absence given in advance of the meeting.

**F.17 Declaration of Interest:** To Note Declarations of Interest not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests.

**F.18 To receive Comment & Concerns:** Public participation – to hear matters raised by members of the public Or Cllrs with an interest (that are allowed to speak) either on agenda items or for future consultation. (NB: for non-agenda items Members of the Council are not permitted to respond, except to ask questions for the purposes of clarification)

**F.19 To Confirm the Minutes** of the previous finance meeting on **Monday 29<sup>th</sup> September 2025**

**F.20 To conduct Quarterly Internal Control checks with RFO** for the third quarter.

- A. Payments
- B. Receipts.
- C. Bank reconciliation.
- D. VAT return

- E. Performance against budget & any budget movements.
- F. To review Virgin Bank & bank signatories, additional info required
- G. To complete the Parish Council Internal Control checklist.

**F.21 To consider special projects for 2026/2027**

- Philip Harvey Muga
- Phillip Harvey Path
- Philip Harvey wet pour
- Cross at Low Bentham
- Goodenber Play Area
- Town Hall Fire doors
- Town Hall railings
- Mayoral Roll of honour
- VAS
- Town Hall solar panels
- Cemetery extension

**F.22 To consider the 'ring-fenced' money from the sale of the Community Youth Building.**

**F.23 To consider grant applications for 2026/2027**

**F.24 To consider 2026/2027 Budget to present to full council for approval.**

**F.25 To consider NYC Precept request for 2026/2027**

**F.26 Items for the next meeting** and minor items for information only.

**F.27 To agree date** of the next Finance Committee meeting – Monday 20<sup>th</sup> April 2026 7:30pm

*C Burrow*

**C Burrow**  
**Town Clerk and RFO**