



BENTHAM TOWN COUNCIL

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Tuesday 23rd September 2025

All Town Council Meetings are open to the Public and Press
Monday 29th September 2025
To All Members of Bentham Town Council Finance Committee

Dear Councillor,

You are hereby summoned to attend an ordinary meeting of Bentham Town Council Finance Committee on **Monday 29th September 2025**, at 7.30 pm in the Lower Hall at Bentham Town Hall.
The business to be transacted at this meeting is set out in the agenda below.

Carrie Pillow (RFO)

AGENDA

Please note papers will be numbered as the agenda reference.

F.8 Apologies: To Note Apologies for absence given in advance of the meeting.

F.9 Declaration of Interest: To Note Declarations of Interest not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests.

F.10 To receive Comment & Concerns: Public participation – to hear matters raised by members of the public Or Cllrs with an interest (that are allowed to speak) either on agenda items or for future consultation. (NB: for non-agenda items Members of the Council are not permitted to respond, except to ask questions for the purposes of clarification)

F.11 To Confirm the Minutes of the previous finance meeting on **Tuesday 22nd July 2025**.

F.12 To conduct Quarterly Internal Control checks with RFO for the quarter to July 2025.

- A. Payments
- B. Receipts.
- C. Bank reconciliation.
- D. VAT return.
- E. External audit Section 3
- F. Performance against budget & any budget movements.
- G. To review Reserves
- H. To complete the Parish Council Internal Control checklist.

F.13 To consider the Clerk's expenses.

F.14 Items for the next meeting and minor items for information only.

F.15 Date of the next Finance Committee meeting. – Monday 10th November 2025 7:30pm