



BENTHAM TOWN COUNCIL

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Tuesday 5th May 2026

All Town Council Meetings are open to the Public and Press

Monday 11th May 2026 at 7:30pm, Lower Hall, Bentham Town Hall

Background papers are available for viewing by appointment before the meeting. These will be circulated to Councillors in the days before the meeting.

C Burrow

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Town Clerk

AGENDA

- 1 To elect a Mayor for the year 2026-2027.**
- 2 Signature of the Declaration of Acceptance of Office by Chair/Mayor.**
- 3 To appoint a Deputy Mayor for the year 2026-2027.**
- 4 Apologies from members unable to attend: -**
 - 4.1 To note apologies for absence given in advance of the meeting.
 - 4.2 To consider acceptance of reasons for absence – if consideration of reason requested.
- 5 Declaration of Interest: -**
 - 5.1 To note declarations of interest not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests.
 - 5.2 To approve dispensation requests – if dispensation request received.
- 6 To consider applications for the office of councillor and to fill vacant seats by co-option, if any.**
- 7 To receive Comment & Concerns:**

Public participation – to hear matters raised by members of the public or Cllrs with an interest (that are allowed to speak) either on agenda items or for future consultation. (NB: for non-agenda items members of the Council are not permitted to respond, except to ask questions for the purposes of clarification; the period of time designated for public participation at a meeting shall not exceed 20 minutes unless directed by the chairman of the meeting. A member of the public shall not speak for more than 3 minutes).
- 8 To Confirm the Minutes of the meeting on Monday 13th April 2026 as a true and accurate record.**
- 9 To note the draft minutes of the Annual Parish Meeting on Monday 27th April 2026.**
- 10 To receive the Police Report & allow members to ask questions for information - If any.**
- 11 To receive a Report from NYC Councillor (for information only) - If any**
- 12 To consider appointing Members to Committees for 2026-2027 and to agree a way forward:**
 - 12.1 Buildings
 - 12.2 Finance
 - 12.3 Open Spaces.
 - 12.4 Marketing and Development.

13 To consider appointing **Members as Council Representatives for 2026-2027** and to agree a way forward: -

- 13.1 Bentham Area Refugee Support Group (BARSG)
- 13.2 Bentham Christmas Lights Committee
- 13.3 Bentham Common Land Charity
- 13.4 Bentham Environmentally Sustainable Town (BEST)
- 13.5 Bentham Playing Field Association
- 13.6 Bentham Save a Life
- 13.7 Dales Youth Club
- 13.8 Collingwood & Longstaffe Almshouses
- 13.9 Goodenber Play Area Association
- 13.10 LASRUG
- 13.11 Longstaffe Educational Foundation
- 13.12 Looking Well/Bentham Community Library
- 13.13 Patient Representative Group
- 13.14 Victoria Institute
- 13.15 YLCA Craven branch (2 representatives).

14 To review the **Banking Arrangements**; to review the bank account arrangements and mandates and agree a way forward.

- 14.1 Unity Trust Account.
- 14.2 Public Sector Account.
- 14.3 Virgin Account.

15 To consider a **Provisional Timetable of Meetings** for the new Council Year.

16 To Review the Council's Required Documents:

- 16.1 **Standing Orders.**
- 16.2 **Public Participation**
- 16.3 **Financial Regulations.**
- 16.4 **Terms of Reference for Committees.**
- 16.5 **Complaints Procedure.**
- 16.6 **Asset Register.**
- 16.7 **Risk Assessment.**
- 16.8 **Privacy Policies.**
- 16.9 **Business Continuity Plan.**
- 16.10 **Health and Safety Policy.**

17 To adopt **Local Government Association's Code of Conduct**

18 **Financial Matters:**

- 18.1 To receive the Internal Audit (if received).
- 18.2 To receive the AGAR (if completed).
- 18.3 To receive the Council's insurance renewal and consider if any amendments are required.
- 18.4 To note Precept Instalment received £80,000.00 on 30/04/2026 into the Unity Trust Account.
- 18.5 To receive and note current bank balances; Unity current account as £105,323.11, the Public Sector deposit account balance as £85,000.00 and the Virgin current account as £32,464.84 Including bank reconciliation.
- 18.6 To receive the budget and the Council Business Plan for the 2026-2027
- 18.7 Annual review of subscriptions and fees.
- 18.8 To note the pre-authorised salary and pre-agreed contractual payments.
- 18.9 To approve the payments/grants.

- 19** To consider and comment upon **New Planning Applications:**
- 19.1 26/01844/DVCON PROPOSAL: Application for removal or variation of condition 3 (Approved plans - RM), 4 (RM - scale parameters), 5 (RM - layout parameters) and 7 (Trees - protective fencing) of planning permission referenced CRAZA23/24928/OUT. Green Head Farm Cross Lane Low Bentham North Yorkshire LA2 7ES
- 20 To receive information on the following ongoing issues and decide further action where necessary:**
- 20.1 To receive the Clerk's report.
- 20.2 To consider the pricing structure of the cemetery.
- 20.3 To consider CCTV at Goodenber Play Area.
- 20.4 To consider the grants for 2026-2027.
- 20.5 To consider the Defibrillator (AED) policy.
- 20.6 PFAS and Environmental Concerns.
- 20.7 Roadworks in and around Bentham.
- 20.8 To consider contacting NYC highways department regarding resurfacing of the pavement around corner next to the Springfield defibrillator.
- 21 Correspondence received:** To receive information on the following new correspondences and decide further action, if any;
- 21.1 Angus Fire Update
- 21.2 Cleaner Bentham
- 21.3 Bowland View concerns regarding pedestrian safety.
- 21.4 Station Road report of near incident.
- 21.5 Pioneer Projects letter.
- 22** To receive an update on the **Bentham Boost** and **decide further action where necessary.**
- 23** To receive **Reports from Councillors** who represent the Council on other bodies (for information only)
- 24** Items for next meeting **and minor items for information** only.
- 25** Dates of **next meeting:**
- Open Spaces Committee Thursday 28th May 2026 7:30pm**
Full Council Monday 1st June 2026 7:30pm
Buildings Committee Thursday 18th June 2026 7:30pm

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