



BENTHAM TOWN COUNCIL

Bentham Town Hall, Station Road,
Bentham, Lancaster LA2 7LH
Tel: 015242 62587

Email: townclerk@benthamtowncouncil.co.uk
www.benthamtowncouncil.gov.uk

Tuesday 29th July 2025

All Town Council Meetings are open to the Public and Press

Monday 4th August 2025 at 7:30pm Lower Hall, Bentham Town Hall

Background papers are available for viewing by appointment before the meeting. These will be circulated to Councillors in the days before the meeting.

The business to be transacted at this meeting is set out in the agenda below.

C Burrow

C Burrow
Town Clerk

AGENDA

65. Apologies from members unable to attend: -

- 65.1. To note apologies for absence given in advance of the meeting.
- 65.2. To consider acceptance of reasons for absence – if consideration of reason requested.

66 Declaration of Interest: -

- 66.1 To note declarations of interest not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests.
- 66.2 To approve dispensation requests – if dispensation request received.

67 To consider **applications for the office of councillor** and to fill vacant seats by co-option, if any.

68 To receive Comment & Concerns:

Public participation – to hear matters raised by members of the public or Cllrs with an interest (that are allowed to speak) either on agenda items or for future consultation. (NB: for non-agenda items members of the Council are not permitted to respond, except to ask questions for the purposes of clarification; the period of time designated for public participation at a meeting shall not exceed 20 minutes unless directed by the chairman of the meeting. A member of the public shall not speak for more than 3 minutes).

69 To **Confirm the Minutes** of the meeting on Monday 7th July 2025 as a true and accurate record.

70 To receive the **Police Report** & allow members to ask questions for information - If any.

71 To receive a **Report from NYC Councillor** (for information only) - If any

72 To consider and comment upon New Planning Applications:

- 72.1 ZA25/27170/FUL Full planning permission for the refurbishment and part re-construction of ground floor bakery and change of use to first floor, from Liberal Club to two domestic apartments. Construction of external fire escape stairwell. Ground floor bakery with Liberal Club at first floor. Installation of roof mounted solar panels to front and rear elevations.
17 Station Road, High Bentham,

73 To receive and note the following Planning Decisions/Information

- 73.1 ZA25/26947/FUL 24 Robin Lane, High Bentham. Householder permission for a 2-storey gable extension and a dormer to the east roof plane. **Grants Householder Planning Permission**

73.2 ZA25/27041/HH Householder permission for a 2-storey gable extension and a dormer to the east roof plane. **Grants Householder Planning Permission**

74 Financial Matters:

- 74.1 To receive and note current bank balances; Unity current account as **£54,696.26**, the Public Sector deposit account balance as £85,000.00 and the Virgin current account as £35,927.63.
- 74.2 To note the pre-authorised salary and pre-agreed contractual payments.
- 74.3 To approve the payments.

75 Due to absence of the Clerk: **to receive the Clerk's report.**

76 To receive information on the following ongoing issues and decide further action where necessary:

- 76.1 To receive an update on the cemetery extension (if received)
- 76.2 To note the two newly installed lights on Duke Street.
- 76.3 To consider the asset transfer of Cleveland Square.

77 Matters requested by Councillors:

- 77.1 To consider the 2026 calendar- Cllr Burton
- 77.2 To consider a highways meeting regarding Springfield – Cllr Burton
- 77.3 To consider the Erosion of the B6480 above Pye Busk – Cllr Burton
- 77.4 To consider Councillor drop-in sessions- Cllr MacEley-Young
- 77.5 To consider the area of land behind the Co-op adjacent to Cleveland Square to consider using as an open green space within the town and additional car parking – Cllr Paige.

78 Correspondence received: To receive information on the following new correspondences and decide further action, if any;

- 78.1 To receive an update from Angus Fire.
- 78.2 Correspondence from Grasmere drive resident.
- 78.3 Consultation on Angus Fire Limited's to vary their environmental permit for their High Bentham site 24th July to 21st August 2025.

79 Bygone Bentham to consider signage, mapping and updating information.

80 To receive an update on the Bentham Boost and decide further action where necessary.

- 80.1 Use of the Wenningdale room for workspace.

81 To receive **Reports from Councillors** who represent the Council on other bodies (for information only)

82 Items for next meeting **and minor items for information** only.

83 Dates of **next meeting: Monday 1st September 2025**

84 To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, and by reason of the confidential nature of the remainder of the business, that the public and press be excluded further from the meeting, whilst items within **84** are considered:-

85 To consider the updated NJC pay scales.

C Burrow

C Burrow

Town Clerk

29th July 2025