



# BENTHAM TOWN COUNCIL

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**All Town Council Meetings are open to the Public and Press**

**Monday 3<sup>rd</sup> November 2025 at 7:30pm. Lower Hall, Bentham Town Hall**

**Background papers are available for viewing by appointment before the meeting. These will be circulated to Councillors in the days before the meeting.**

**The business to be transacted at this meeting is set out in the agenda below.**

*C Burrow*

**C Burrow  
Town Clerk**

**Tuesday 28<sup>th</sup> October 2025**

## **AGENDA**

**144. Apologies from members unable to attend: -**

- 144.1 To note apologies for absence given in advance of the meeting.
- 144.2 To consider acceptance of reasons for absence – if consideration of reason requested.

**145. Declaration of Interest: -**

- 145.1 To note declarations of interest not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests.
- 145.2 To approve dispensation requests – if dispensation request received.

**146. To consider applications for the office of councillor** and to fill vacant seats by co-option, if any.

**147. To receive Comment & Concerns:**

Public participation – to hear matters raised by members of the public or Cllrs with an interest (that are allowed to speak) either on agenda items or for future consultation. (NB: for non-agenda items members of the Council are not permitted to respond, except to ask questions for the purposes of clarification; the period of time designated for public participation at a meeting shall not exceed 20 minutes unless directed by the chairman of the meeting. A member of the public shall not speak for more than 3 minutes).

**148. To Confirm the Minutes** of the meeting on Monday 6<sup>th</sup> October 2025 as a true and accurate record with updated amendment to public participation.

**149. To receive the Police Report** & allow members to ask questions for information - If any.

**150. To receive a Report from NYC Councillor** (for information only) - If any

**151. To consider and comment upon New Planning Applications:**

- 151.1 ZA25/27352/FUL Full planning permission for the subdivision of existing dwelling to form two dwellings, Jubilee Buildings, Main Street, High Bentham, LA2 7HR,

**152. To receive and note the following Planning Decisions/Information:**

- 152.1 ZA25/27285/FUL Full planning permission for change of use of land to form garden area (retrospective) Great Clifford, Burton in Lonsdale – GRANTED

**153. Financial Matters:**

- 153.1 To receive and note current bank balances; Unity current account as **£105,288.10**, the Public Sector deposit account balance as £85,000.00 and the Virgin current account as **£35,852.61**
- 153.2 To consider the Assistant Town Clerk being a submitter on bank mandate – Unity and Virgin.
- 153.3 To note the pre-authorised salary and pre-agreed contractual payments.
- 153.4 To approve the payments.

**154 Council matters:**

- 154.1 To receive the Clerk's report.

**155 To receive information on the following ongoing issues and decide further action where necessary:**

- 155.1 To consider the updated draft lease of Goodenber Play Area.
- 155.2 To receive the reply from North Yorkshire Council regarding the Lakeber and Springfield potential developments after requesting a site meeting.
- 155.3 To receive the reply from North Yorkshire Council regarding a potential pedestrian crossing on Robin Lane after stating the previous 2022 assessment was outdated, now with the Traffic Signals and Traffic Engineering team.
- 155.4 To consider a cause of action regarding the Kingfisher mural.
- 155.5 To receive an update from North Yorkshire Council regarding road sweeper request.

**156 Buildings matters:**

- 156.1 To consider the quotes for the removal of the old ballroom flooring.

**157 Open Spaces matters:**

- 157.1 To receive an update from the Open Spaces Committee.
- 157.2 To consider requesting North Yorkshire Council Highways Area 5 to clean highway signs.
- 157.3 White/Yellow Lines on Main Street – to consider requesting Highways Area 5 for regular traffic wardens in Bentham.
- 157.4 To consider requesting Highways Area 5 to investigate potential traffic easing methods at Robin Lane and Main Street.
- 157.5 To consider requesting a regular road sweeper for Bentham.
- 157.6 To consider contacting Highways Area 5 again regarding the weeds on road sides and pavements around the parish.

**158 Matters requested by councillors:**

- 158.1 To consider a request to re-surface and re-line the Grasmere car park – Cllr MacEley Young.
- 158.2 To consider updating the Mayoral Board – Cllr Marshall.

**159 Correspondence received:** To receive information on the following new correspondences and decide further action, if any;

- 159.1 To consider a request from Corner Stone Church to use the Green at Low Bentham for a gathering with carol singing one evening in December, unsure of dates as yet.
- 159.2 To note the Bentham Refugee Support Group 'Keeping Others Cosy' event on Saturday 15<sup>th</sup> November 2pm-4pm at the Methodist Hall.
- 159.3 To receive an update from Cleaner Bentham.
- 159.4 To consider a further meeting in November with Communities Locality Lead Skipton & Ripon alongside the Masterplan team and the Bentham Boost group to discuss upcoming work linked to the Bentham Masterplan.
- 159.5 To receive communication from North Yorkshire Council Property Services regarding land in Bentham.
- 159.6 Local Plan Call for Sites exercise from North Yorkshire Council.
- 159.7 To consider the letter from the Funeral Directors.
- 159.8 To receive an update from Angus Fire and Bentham Town Council's quarterly visit update.
- 159.9 UK Shared Prosperity Fund Grant Funding Agreement for Ballroom Floor.

160 To receive an update on the **Bentham Boost and decide further action where necessary.**

160.1 To consider the revised options appraisal (if received)

161 To receive **Reports from Councillors** who represent the Council on other bodies (for information only)

162 Items for next meeting **and minor items for information** only.

163 Dates of **next meeting:**

**Finance meeting: Monday 17<sup>th</sup> November 2025 7:00pm**

**Council meeting: Monday 1<sup>st</sup> December 2025 7:30pm**

**Marketing and Development: Thursday 18<sup>th</sup> December 2025 7:30pm**

164 To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, and by reason of the confidential nature of the remainder of the business, that the public and press be excluded further from the meeting, whilst items within **165** is considered:-

**165 Staffing matters:**

165.1 To receive an update on the Town Clerk and RFO role with workload increase.

*C Burrow*

**C Burrow**

**Town Clerk**

**Tuesday 28<sup>th</sup> October 2025**