



## BENTHAM TOWN COUNCIL

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All Town Council Meetings are open to the Public and Press:

### **Ordinary meeting of the Council: Monday 1<sup>st</sup> December 2025 7:30pm, Lower Hall, Bentham Town Hall**

Background papers are available for viewing by appointment before the meeting. These will be circulated to Councillors in the days before the meeting.

The business to be transacted at this meeting is set out in the agenda below.

*C Burrow*

**C. Burrow**

**Bentham Town Clerk and RFO**

**Wednesday 26th November 2025**

### **AGENDA**

#### **173 Apologies from members unable to attend: -**

- 173.1 To note apologies for absence given in advance of the meeting.
- 173.2 To consider acceptance of reasons for absence – if consideration of reason requested.

#### **174. Declaration of Interest: -**

- 174.1 To note declarations of interest not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests.
- 174.2 To approve dispensation requests – if dispensation request received.

#### **175. To receive Comment & Concerns:**

Public participation – to hear matters raised by members of the public or Cllrs with an interest (that are allowed to speak) either on agenda items or for future consultation. (NB: for non-agenda items members of the Council are not permitted to respond, except to ask questions for the purposes of clarification; the period of time designated for public participation at a meeting shall not exceed 20 minutes unless directed by the chairman of the meeting. A member of the public shall not speak for more than 3 minutes).

176. To **Confirm the Minutes** of the meeting on Monday 3<sup>rd</sup> November 2025 as a true and accurate record.

177. To **Confirm the Minutes** of the extraordinary meeting on Monday 17<sup>th</sup> November 2025 as a true and accurate record.

178. To receive the **Police Report** & allow members to ask questions for information - If any.

179. To receive a **Report from NYC Councillor** (for information only) - If any

180. To consider and comment upon **New Planning Applications:**

180.1 ZA25/27435/FUL Full planning permission for the demolition of existing buildings and erection of a petrol filling station and convenience store with solar panels, underground fuel tanks, fuel pumps, forecourt canopy, EV charging facilities, access and car park. Bentham Garage Services, Low Bentham Road, High Bentham, Lancaster, LA2 7BS.

180.2 ZA25/27381/FUL Full planning permission for the demolition of a 7-bedroom dwelling and construction of self-build 4-bedroom dwelling, Ravenswood, High Bentham, Lancaster, LA2 7EX

180.3 ZA25/27404/FUL Full planning permission for the installation of a double glazed unit 10A Arundel House, Main Street, Low Bentham, Lancaster, LA2 7DU

**181. To receive and note the following Planning Decisions/Information:**

- 181.1 ZA25/27361/TPO works to trees, Sports Pavilion, Burton in Lonsdale – **GRANTED**
- 181.2 ZA25/27019/FUL concrete ring slurry tower with canopy Barnfield Farm – **GRANTED**
- 181.3 ZA25/27241/PPP Permission in principle for the erection of 3 no. dwellings and demolition of existing buildings, Land at Clay Barn, Bentham Moor Road – **REFUSED**
- 181.4 ZA25/27315/FUL erection of 4.no dwellinghouses Land Rear Of 83 Main Street – **GRANTED**
- 181.5 ZA25/27352/FUL subdivision existing dwelling to form two dwellings Jubilee Buildings – **GRANTED**

**182. Financial Matters:**

- 182.1 To receive and note current bank balances; Unity current account as **£95,151.83.**, the Public Sector deposit account balance as **£85,000.00** and the Virgin current account as **£36,025.76.**
- 182.2 To consider the budget for 2026-2027 as recommended by the Finance Committee.
- 182.3 To consider £52,000 from general reserves for shortfall as recommended by the Finance Committee.
- 182.4 To consider the North Yorkshire Council Precept demand of £160,000 for the year 2026-2027 as recommended by the Finance Committee.
- 182.5 To note the pre-authorised salary and pre-agreed contractual payments.
- 182.6 To approve the payments.

**183 Council matters:**

- 183.1 To receive the Clerk's report.
- 183.2 To consider the Terms of Reference for the Marketing and Development Committee.

**184 Buildings Matters:**

- 184.1 To consider the damp proofing works in the Town Hall with updated quotes and further information on the guarantee as requested.
- 184.2 To consider a piece for the Bentham News about the Ballroom Floor, due to be replaced end of February, beginning of March 2026

**185 Open Spaces Matters:**

- 185.1 To consider the quotation from the Parish Caretaker as requested by the Open Spaces committee.
- 185.2 To consider planting winter bedding plants on School Hill.

**186 To receive information on the following ongoing issues and decide further action where necessary:**

- 186.1 Road sweeper update from North Yorkshire Council following request; *'limited resources and have to cover the whole of the Craven locality. Unfortunately, a weekly visit to Bentham is not possible.'*
- 186.2 Parking enforcement communication: parking bays suspended on Bentham Main Street due to road works, will investigate the long-term parking and abandoned vehicles on Grasmere car park.
- 186.3 Company quoting for fire doors requesting Council requirements.

**187 Matters requested by councillors:**

- 187.1 To consider altering the date of staff wages and to consider setting up a standing order to pay salaries adjusted monthly, if needed, by the RFO.

**188 Correspondence received, to receive and decide on further action where necessary:**

- 188.1 Angus Fire update.
- 188.2 Tweed Street access concerns.
- 188.3 Member of public reporting trees at Phillip Harvey Playing Field.
- 188.4 North Yorkshire Council Cost of Living Campaign.
- 188.5 Support Services directory for women and girls.
- 188.6 From Monk Fryston Parish Council regarding North Yorkshire Council's current protocol for Vehicle Activated Signs.

**C. Burrow**  
**Bentham Town Clerk and RFO**