



BENTHAM TOWN COUNCIL

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Tuesday 7th January 2025

Attending: Cllrs Adams, Burton, Marshall and Paige.

Town Clerk: Claire Burrow

MOP: 2

Bentham News: 2

Councillor David Ireton

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MINUTES - *Monday 6th January 2025 at 7:30pm*
Lower Hall, Bentham
Town Hall

183. Apologies from members unable to attend: -

183.1 To note apologies for absence given in advance of the meeting.

Cllrs Ryan and Stannard

183.2 To consider acceptance of reasons for absence – if consideration of reason requested.

ACCEPTED

184. Declaration of Interest: -

184.1 To note declarations of interest not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests.

Cllr Marshall - 189.3 and 191.3

184.2 To approve dispensation requests – if dispensation request received.

NONE

185. To receive Comment & Concerns:

Public participation – to hear matters raised by members of the public or Cllrs with an interest (that are allowed to speak) either on agenda items or for future consultation. (NB: for non-agenda items members of the Council are not permitted to respond, except to ask questions for the purposes of clarification; the period of time designated for public participation at a meeting shall not exceed 20 minutes unless directed by the chairman of the meeting. A member of the public shall not speak for more than 3 minutes).

MOP1 – On behalf of Bentham Pantomime requesting access to the Town Hall for painting the scenery.

186. To Confirm the Minutes of the meeting on Monday 2nd December 2024 as a true and accurate record.

RESOLVED: the minutes to be confirmed and signed as a true and accurate record.

187. To receive the Police Report & allow members to ask questions for information - If any.

Read out in full by Cllr Adams, appendix A.

188. To receive a Report from NYC Councillor (for information only) - If any

Cllr Ireton – North Yorkshire Council budget to be discussed on Wednesday, potential to set at 4.99% which is the maximum, Government has withdrawn the Rural Payments to North Yorkshire, approximately £14 million, reallocated to areas of deprivation.

Moving forward with the 20mph speed limits in Bentham, another speed survey to be set up near Bentham Primary School, Cllr Adams advised this is now in place as of today.

Cllr Ireton asked if the light in Cleveland Square has been fixed, Council was unsure, Cllr Ireton will follow up with this.

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Cllr Marshall questioned how North Yorkshire will manage without the £14 million, Cllr Ireton advised it would be a struggle. Shortfalls are coming out of reserves. Biggest spending for North Yorkshire Council is on social care.

189. To consider and comment upon **New Planning Applications:**

189.1 **ZA24/26559/VAR** Application to vary condition no. 2 (Approved Plans) of planning application ref: ZA24/26027/FUL to add a weatherproof porch roof over the front entrance door, 2no. additional Velux's to the first-floor bedrooms, PV panels to the east and west elevations and removal of window to west elevation utility room
Westering, Low Bentham Road, High Bentham, Lancaster, LA2 7BS
NEUTRAL – NO OBJECTIONS

189.2 **ZA24/26581/HH** Installation of a domestic 12 kW air source heat pump
Tennant House, Clapham Road, High Bentham, Lancaster, LA2 7AH,
NEUTRAL – NO OBJECTIONS

189.3 **TPO/005/2024/CRA** 2 Oaks and 1 Sycamore
Land East of Butts Lane, Butts Lane, High Bentham.
NOTED

189.4 **TPO/009/2024/CRA** 1 Sycamore, Old Field, High Bentham, Lancaster, LA2 7DL
NOTED

190. To receive and note the following **Planning Decisions/Information:**

190.1 ZA24/26412/TPO Five branches to be cut back – **REFUSED**
GRANTED – two metres clearance from edge of the roof.

190.2 ZA24/26105/FUL Change of use and conversion of barn and shippon to form additional accommodation to adjoining dwelling – **GRANTED**

190.3 ZA24/26304/FULMAJ Construction of open-sided building for sheep pens – **GRANTED**

191. **Financial Matters:**

191.1 To receive and note current bank balances as Sunday 29th December 2024 - £90,039.10
NOTED

191.2 To note the pre-authorised salary and pre-agreed contractual payments.
NOTES



191.3 To approve the payments.

£9,918.13							
Date	Order No	Status	Tender	Total	Description	Supplier	Invoice Number
09.12.2024	282	Paid	ONLINE	£154.05	Pension	NEST (NEST)	Nov
09.12.2024	283	Paid	ONLINE	£65.94	Internet	SKY	2100302-0
16.12.2024	284	Paid	ONLINE	£990.00	Locum RFO	Elkerlodge Services Ltd	264
16.12.2024	285	Outstanding	ONLINE	£271.00	Entrance Matting	Peter Allen Flooring	10533
16.12.2024	286	Paid	DIRDEBIT	£1,290.44	GAS	Total Energies (Total Energies)	360747403/24
16.12.2024	287	Outstanding	ONLINE	£649.20	Alarm and emergency light work	Howsons Ltd (Howsons Ltd)	44285
16.12.2024	288	Outstanding	ONLINE	£228.00	CM&C	iccm	18744
16.12.2024	289	Outstanding	ONLINE	£272.76	xmas lights	Mark Burrow Electrical Ltd	1627
09.12.2024	290	Outstanding	ONLINE	£258.92	PAT Testing	UK Safety Management	1029595
16.12.2024	291	Outstanding	ONLINE	£439.80	Salt	Huws Gray	11654682
18.12.2024	292	Paid	ONLINE	£1,152.11	Salary		Nov
18.12.2024	293	Paid	ONLINE	£249.86	Salary		Nov
18.12.2024	294	Paid	ONLINE	£1,459.61	Salary		Nov
23.12.2024	295	Paid	DIRDEBIT	£56.40	Mobiles	EE Mobile	V022296045258
23.12.2024	296	Paid	DIRDEBIT	£243.52	Unmetered Electric Supply	SSE SWALEC Unmetered Supply (SSE SWALEC)	2087790
23.12.2024	297	Outstanding	DIRDEBIT	£3.30	bank charges	Unity Trust Bank (Unity Trust bank)	
23.12.2024	298	Outstanding	ONLINE	£2.50	Postage	gareth adams	
23.12.2024	299	Outstanding	ONLINE	£280.13	Oak Tree accessories	Riverside (Riverside)	31536
23.12.2024	300	Outstanding	DIRDEBIT	£33.64	Internet	1&1 Ionos	203045655475
23.12.2024	301	Paid	DIRDEBIT	£87.32	Water Rates	Waterplus Waste water bill Town Hall (Waterplus)	07670892
23.12.2024	302	Paid	DIRDEBIT	£61.92	excess waste	North Yorkshire Council	490011800
02.01.2025	4	Outstanding	ONLINE	£731.04	knotweed	Japanese Knotweed Ltd	7826
03.01.2025	303	Outstanding	ONLINE	£525.00	Open Spaces	Kingsdale Projects (Kingsdale Projects)	1368
03.01.2025	304	Outstanding	ONLINE	£200.00	Install defib	JF Electrical	1364
03.01.2025	305	Outstanding	ONLINE	£31.68	Sanitary Disposal Unit	Citron (Citron)	30411500
03.01.2025	306	Outstanding	ONLINE	£79.99	Office 365	Microsoft Office 365	
03.01.2025	307	Outstanding	ONLINE	£100.00	Deposit Refund	(Bentham Playing Field Association)	

APPROVED – Cllr Burton and Cllrs Adams/Marshall to authorise. (Staff names redacted)

192. To receive information on the following **ongoing issues and decide further action** where necessary:

192.1 To consider the Website Accessibility Statement with the WCAG 2.2 updated website.

RESOLVED TO AGREE – upload to website.

192.2 To note the Parish Portal is now North Yorkshire Council Account.

NOTED

192.3 To consider the defibrillator installation estimate from Spring Field Bowling Club.

RESOLVED TO AGREE – Clerk to contact Bowling Club.

192.4 Update on 20mph speed limits.

Cllr Adams attended the Skipton and Ripon Area Committee meeting on Thursday 12th December, where the 20mph speed limit was on the agenda, Cllr Adams spoke about speeding generally and about traffic in Bentham. Mr Watt presented the petition. Committee decided to go with the recommendations from three speed survey sites; Main Street, Low Bentham and Goodenber Road. New speed survey site outside the school in place. There will now be a consultation period. There is a meeting with Traffic Management & Road Safety Engineers 28th January.

192.5 To set dates for short listing and interviewing for the Assistant Town Clerk and Relief Caretaker.

RESOLVED – Cllrs Adams, Burton and Ryan to be involved in shortlisting and interview process for Assistant Town Clerk.

RESOLVED – As no applicants; approach the current Relief Caretaker covering holidays to take on the role as a paid employee.

SAS

193. **Matters requested by Councillors:** To receive information on the following new correspondences and decide further action, if any;

193.1 To consider the Town Clerk and Responsible Financial Officer completing timesheets to ensure the Council has a better understanding of time required for tasks and clearer insight. (Cllr Burton)

RESOLVED – The RFO to produce invoice when payment is to be authorised.

RESOLVED – Clerk to complete timesheets for two weeks commencing Monday 27th January 2025.

193.2 To consider the replacement of the Council owned dog bin at the bottom of Butts Lane, as it has lost its lid. (Cllr Burton)

RESOLVED – research purchasing new lid, if not; to purchase a replacement bin.

193.3 To receive an update and consider further action of the lighting of the Beacon for D-Day. (Cllr Taylor)

RESOLVED – Thursday 8th May 2025 at 9:30pm. Clerk to contact the Burnmoor Stint Holders prior to their meeting in February.

194 Cemetery Extension;

194.1 To consider the Topographic Surveys quotes (if received)

RESOLVED – ACCEPT quote at £675.00 (exclusive of VAT)

194.2 To consider the subscription to the Institute of Cemetery and Crematorium Management (ICCM), single fee of £100.

RESOLVED – AGREED annual subscription of ICCM.

195 **Correspondence received:** To receive information on the following new correspondences and decide further action, if any;

195.1 Support from NYC to update the Community Emergency Plan.

RESOLVED – update the Community Emergency Plan with help and support from North Yorkshire Council.

195.2 Angus Fire Update.

Cllr Adams read out updates from Angus Fire (appendix B) and Cleaner Bentham (appendix C) in full. Bentham Town Council attended a third meeting at Angus Fire before Christmas, all contents are in the update and Council were presented details of how the plant functions.

195.3 Duke Street parking.

RESOLVED - Council advises residents to seek out the ownership of the land, this may be North Yorkshire Council.

195.4 Environment Agency.

(Appendix D) Council to await further information.

195.5 Request for the Bentham Pantomime to have a key to the Wenningdale Room.

RESOLVED – Pantomime to have access Saturday 10-4 or 12-6 depending on Coffee morning for volunteers to paint scenery. There will be no charge.

195.6 Road safety.

RESOLVED – Member of public to contact Highways.



196 **Bentham Business Boost Update** (Cllr Paige)

Cllr Paige advised Council that there were still places available on the free workshops. Recommended circulated around the farming community and further afield. Mayor's funding details are not available as yet.

197 To receive **Reports from Councillors** who represent the Council on other bodies (for information only)

Cllr Marshall Collingwood and Longstaffe Almshouses have a new resident.

198 Items for next meeting and minor items for information only.

Cllr Marshall sent apologies for next full Council.

State of road between Low Bentham and Wennington, culvert under the road, two walls in state of disrepair and landslide. Low bridge sign is no longer visible.

- 199 Date of **next meeting**:
- Full Council meeting – Monday 3rd February 2025
 - Marketing and Development Committee – Monday 20th January 2024
 - Buildings Committee – Monday 24th February 2025

RESOLVED – to move the Buildings Committee meeting to Monday 20th January 2025 at 7:30pm due to both Marketing and Development and Building Committees will be inquorate.

Meeting closed at 21:03

C Burrow

C Burrow

Town Clerk

Tuesday 7th January 2025

