



## BENTHAM TOWN COUNCIL

Town Clerk  
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Tuesday 15<sup>th</sup> October 2024

**Monday 14<sup>th</sup> October 2024 at 7:30pm**

**Bentham Town Council Open Spaces Committee**

### **Minutes**

**Present: Cllrs Marshall, Paige, Stannard and Taylor**

**Town Clerk: Claire Burrow**

**Parish Caretaker: Thoms Brown**

OS20. To receive an annual review from the Parish Caretaker, consider maintenance and potential works over the winter months, Councillors to ask questions if required.

**TB commented on wet weather this year.**

**Cemetery; 28 cuts this year, compliments from residents how good it looks, the hedges need some attention.**

**Goodenber Road Play Area: bins are often overflowing.**

**The Green: 28 cuts, regular use, sign post knocked down, TB to quote for the trees to be trimmed.**

**Footpath signs missing.**

**Philip Harvey Playing Field: few trees to cut, the play area is very wet.**

**Cross Roads hedgerows TB to quote for.**

**Tidy up of School Hill before Remembrance.**

OS21. **Grass cutting**

OS21.1 To receive a review of the grass cutting from Parish Caretaker.

**Received**

OS21.2 To consider additional areas to the **grass cutting contract 2025 – 2028.**

**RESOLVED: to add strip of land going down to the cross and around pumping station, grass verge near Harley Close – health and safety issue for junction.**

OS21.3 To consider the introduction of wildflower areas and identify areas, after research completed by Councillors.

**RESOLVED: between Low Bentham and High Bentham along grass verges, there will be a 30cm strip along the walls planted with wildflowers. This is a trial for a year.**

**TB to quote for wildflower seeds and sowing.**

OS22. **Apologies** from members unable to attend:

OS22.1 To note apologies for absence given in advance of the meeting.

**Cllr Burton**

OS22.2 To consider acceptance of reasons for absence – if consideration of reasons requested.

**NOTED**

**OS23. Declaration of interest: -**

OS23.1 To note declarations of interest not already declared under members code of conduct or members register of disclosable pecuniary interest.

**NONE**

OS23.2 To approve dispensation request – if dispensation request received.

**NONE**

**OS24. To receive Comment & Concerns:**

Public participation – to hear matters raised by members of the public or Cllrs with an interest (that are allowed to speak) either on agenda items or for future consultation. (NB: for non-agenda items Members of the Council are not permitted to respond, except to ask questions for the purposes of clarification; The period of time designated for public participation at a meeting shall not exceed 20 minutes unless directed by the chairman of the meeting. A member of the public shall not speak for more than 3 minutes).

**NONE**

**OS25. To approve the Open Spaces Committee meeting minutes of Monday 15<sup>th</sup> July 2024 as a true and accurate record.**

**RESOLVED: the minutes to be confirmed and signed as a true and accurate record.**

**OS26. To receive the financial update of the Open Spaces.**

**RESOLVED: to follow.**

**OS27. Street Lights**

OS27.1 To consider non-functioning street lights on Wenning Avenue.

**RESOLVED: If costings under £100 to proceed with Electrical contractor.**

OS27.2 To receive an update on the Cross Lane, Low Bentham street lights, consider further action, if required.

**RESOLVED: No further action on LP21, residents wishes.**

**RESOLVED: Clerk to contact North Yorkshire Council to request commission of street light LP20 by Electricity North West.**

OS27.3 To consider a street light review and maintenance tender.

**RESOLVED: Clerk and Chair to ensure street lighting inventory is up to date.**

**RESOLVED: to add; visual checks during day light and night time hours every two months, depending on severity of emergency; potential dangerous issues causing risk to the public to be addressed within a more limited time frame, for example live wires, contractors to have public liability of at least £5 million.**

**RESOLVED: refer to Full Council for agreement, to send to Electrical contractors with deadline date of noon Monday 18<sup>th</sup> November 2024.**

**OS28. Phillip Harvey Playing Fields:**

OS28.1 To consider potential maintenance/remedial works over winter.

**RESOLVED: tree to trim as reported by TB.**

OS28.2 To consider a location for the commemorative tree for Her Majesty Queen Elizabeth.

**RESOLVED: to purchase an English Oak at £115, with fencing.**

**RESOLVED: to research a metal post for a plaque.**

OS29. To consider the maintenance of School Hill in preparation for the Remembrance service.

**RESOLVED: TB to remove weeds.**

OS30. To consider if **bench replacements** are needed within the Parish.

**RESOLVED: NONE required.**

OS31. To consider further **tree pruning**.

**RESOLVED: TB to trim trees at Phillip Harvey Playing Field.**

**RESOLVED: meeting arranged with Beaver Trees.**

OS32. **Cemetery matters:**

OS32.1 To establish Terms of Reference for the task and finish group to explore options and costs to refer to Full Council.

**RESOLVED: group to meet as and when required, quorum shall be three, reports to Full Council each month, initial meeting is Monday 9<sup>th</sup> December.**

**RESOLVED: refer terms of reference to Full Council for agreement.**

**RESOLVED: refer to membership to the Institute of Cemetery and Crematorium Management (ICCM) to Full Council.**

OS33. To consider the 'slow down' signage for Duke Street from the Friends of Ole Laney.

**RESOLVED: AGREED for Friends of Ole Laney to attach two signs to existing street light posts.**

OS34. Items for **next meeting and minor items for information** only.

**Hedge cutting along Trout Farm footpath.**

OS35. Date of **next meeting**.

**Monday 17<sup>th</sup> March 7:30 pm Lower Hall**

**Meeting closed at 9:40pm**

*C Burrow*

**Claire Burrow**

**Bentham Town Clerk**

**Tuesday 15<sup>th</sup> October 2024**